



Headwaters Harvest Festival Vendor Application

Event Date: Saturday, October 5, 2024

Application Deadline: August 16, 2024

Thank you for your interest in participating in the Headwaters Harvest Festival! We look forward to supporting and promoting our local businesses/organizations. To be considered for a vendor space, please answer the following questions. You will also need to acknowledge the terms of the Vendor Agreement on the second page. Along with your completed application, please remit payment for the number of spaces you are reserving. Vendors will be accepted on a first come, first serve basis.

Contact Name: _____

Business Name: _____

Address: _____

Website: _____

Email: _____ Phone: _____

Please note that vendors are responsible for bringing their own tent, tables, chairs, and signage to the event. These items will not be provided by Headwaters.

Number of spaces requested: _____ @ \$50 per 10'x10' space

What goods/items do you anticipate selling at the event?



Headwaters Harvest Festival Vendor Agreement

The Headwaters Harvest Festival will take place at Rappahannock County Elementary School, 34 Schoolhouse Road, Washington, VA 22747 from 11 a.m. – 5 p.m. on Saturday, October 5, 2024.

By signing this agreement, all Vendors agree to abide by the following terms and conditions:

1. Vendors will pay a total of \$50 per 10'x10' space. **No tents, tables, chairs, signage, etc. will be provided. Vendors are responsible for any power source or water supply needed for selling their products.**
2. Vendors will set up their booths between the hours of 9 a.m. and 10:30 a.m. on Saturday, October 5, 2024. Headwaters reserves the right to deny a vendor entry if they arrive after this time, even if payment has been remitted.
3. Vendors will take down their booths immediately following the end of the event on Saturday, October 5, 2024. Vendors' spaces must be cleared, and their merchandise off the premises, no later than 7 p.m. that evening.
4. Vendors will be present in their designated spaces and remain set up for the duration of the Festival, unless an alternative written agreement is agreed upon with Headwaters' Executive Director, Brittany Dwyer Gianoli.
5. The event will be held rain or shine on October 5, 2024. No refunds will be issued under any circumstances unless the event is cancelled by the Headwaters Foundation.
6. The Board of Directors of the Headwaters Foundation reserves the right to terminate this agreement if its members feel that a Vendor's merchandise is not appropriate for the event. Additionally, the Board of Directors reserves the right to remove any item or merchandise considered inappropriate for the event.
7. Vendors shall not hold the Headwaters Foundation, nor any of its employees, volunteers, or agents, responsible for any loss, theft, injury or acts of nature that may occur during the Festival.

I hereby understand and agree to the terms and conditions for Vendors at the Headwaters Harvest Festival listed above.

Signature

Date

Printed name



Headwaters Harvest Festival Vendor Payment

Please remit payment for Vendor space(s) in the following ways:

- A check made payable to "Headwaters" with "Harvest Festival Vendor Space" or "HHF Vendor" included on the memo line.

Checks should be mailed to:

Headwaters
P.O. Box 368
Washington, VA 22747

- Cash dropped off at the Headwaters office at 567 Mount Salem Avenue, Washington, VA 22747

Payment must be received by Headwaters for an application to be considered complete.

Thank you for supporting the Headwaters Foundation and the children of Rappahannock County! All proceeds from this event support our youth programs and operations 😊